

POLICY REGARDING USE OF GUEST FACILITIES AT O'SHAUGHNESSY DAM

Purpose: Hetch Hetchy is a department of the City and County of San Francisco, under the jurisdiction of the San Francisco Public Utilities Commission. Hetch Hetchy's facilities are located in Tuolumne, Stanislaus, San Joaquin and Alameda counties. Most of Hetch Hetchy's facilities are more than 140 miles from San Francisco in the High Sierras and their foothills. Distances are such that a visit to these facilities usually requires overnight accommodations. Guest facilities are maintained at O'Shaughnessy Dam for official guests. These facilities are to be used for "business purposes" which include public information, intergovernmental relations and educational activities.

Access to O'Shaughnessy Guest Facilities: Use of the guest facilities at O'Shaughnessy Dam will be limited to official guests whose visit serves a business purpose as described above. Official guests are members of the Public Utilities Commission and its staff, officers of departments of City government performing direct service for the Public Utilities Commission, Office of the Mayor, Board of Supervisors, elected officials within Hetch Hetchy's service area, Federal and State officials, official delegates of the Bay Area Water Supply and Conservation Agency, Modesto and Turlock Irrigation Districts, non-profit education groups, and such other groups as the Commission may, from time to time, authorize. Within the space limits of accommodations available, official guests may be accompanied by their personal guests. The presence and number of such personal guests must be incidental to the business purpose of the visit. The official guest must be present throughout the visit and the official guest will be responsible for reimbursement of their costs to the City. Hetch Hetchy guest facilities are provided on the condition that guests respect the wilderness character of the area, the use restrictions contained in the Raker Act, and the rules and regulations of the National Park Service. Pets are not allowed.

Reimbursement: Charges for use of the guest facilities will be as established in the CCSF Master Fee Schedule. Charges are the financial responsibility of the reserving guest.

Exceptions: Exceptions to these policies may be granted on written recommendation of the SFPUC General Manager and concurrence by the President of the San Francisco Public Utilities Commission. All such exceptions will be a matter of public record.

Reporting: A quarterly report is prepared and submitted to the SFPUC on the usage of the O'Shaughnessy guest facilities which will list all names of official and personal guests, charges and balances.

The SFPUC reserves the right to cancel a reservation at any time due to unforeseen circumstances.